

# GUEST PREFERENCES



YACHT NAME

PRINCIPAL CHARTERER

CHARTER DATES

PRINCIPAL EMAIL

PORTS

PRINCIPAL PHONE NUMBER

CHARTER CONSULTANT

# Passport Information & Cabin Arrangements



The following information is used to ensure the smoothest possible arrivals and departures throughout your charter. Passport details are required by law for all members of the charter party.

## PRINCIPAL CHARTERER

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 1

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink



# Passport Information & Cabin Arrangements

## GUEST 2

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 3

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 4

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 5

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 6

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

# Passport Information & Cabin Arrangements

## GUEST 7

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 8

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 9

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 10

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink

## GUEST 11

Full Name	Date of Birth	Place & Country of Birth
Nationality	Passport Number	Expiration Date
Cabin Assignment	Favorite Snack	Favorite Drink



# Travel Arrangements



## FLIGHT INFORMATION

Arrival Date	Arrival Time	Airport	Airline	Flight Number
Departure Date	Departure Time	Airport	Airline	Flight Number

If traveling by private air, please provide details of ground handling agent and tail number:

Please indicate if you would like us to discuss the hire of a private aircraft for either your **arrival or departure flights**:

Yes                      No

Transportation Required To/From Yacht:

Yes                      No

Please indicate your preferred mode of transportation if you would like us to arrange this:

Luxury Car (2+1)      Minivan (5+1)      Sprinter Van (16+1)

## ADDITIONAL INFO

# Meal Preferences



The Chef will prepare menus specifically adapted to your preferences. Please provide as much detail as possible.

## MEAT

Salt Free	Low Cholesterol	Low Calorie	Beef	Lamb	Duck	Pork
Low Fat	Low Carbohydrate	Vegetarian	Chicken	Turkey	Veal	
Vegan	Gluten Free	Dairy Free				
Pescatarian	Keto	Religious				

How do you like your meat cooked?

Well Done	Medium
Medium Rare	Rare

Is there any style of cuisine/elements you dislike?  
(Example: Garlic):

Additional Comments:

Please specify any allergies:

## BREAD

Bagel	Baguette	Black	Breadsticks
Brioche	Brown	Cereal/Granary	GF Bread
Ciabatta	Focaccia	Pita	

## PREPARATION

Baked	Stir-Fried	Grilled	Local
Steamed	BBQ	Spicy	

## FISH & SEAFOOD

Anchovies	Clams	Cod	Crab
Eel	Grouper	Snapper	Haddock
Halibut	Langoustine	Lobster	Mackerel
Mahi-Mahi	Mussels	Oysters	Salmon
Sardines	Scallops	Sea Bass	Sea Bream
Sea Urchins	Shrimp	Snails	Sole Tuna
Squid	Swordfish	Trout	
Octopus	Turbot	Local	

Please specify any allergies:

## SANDWICHES

Club Sandwich	Ham & Cheese	Lobster Roll
Wraps	Hot Dog	Burger
Chicken	Pastrami	Turkey

## SALAD

Caprese	Caesar	Coleslaw	Greek
Mixed Leaf	Niçoise	Pasta	Potato
Russian	Seafood	Spinach	

Please specify any allergies:

# Meal Preferences



## SOUP

Borscht	Bouillabaisse	Consommé
Creamed/Velouté	Fruit Lobster	French Onion
Gazpacho Miso	Bisque Tomato	Minestrone
Vegetable Broth	Vichyssoise	Hot Soup
		Cold Soup

Please specify any allergies:

## FRUIT

Apples	Apricots	Bananas
Cherries	Grapes	Grapefruit
Kiwis	Lemon/Lime	Mandarin Oranges
Mangoes	Melon Pears	Oranges Plums
Peaches	Raspberries	Strawberries
Pineapple	Watermelon	Avocado
Mixed Berries		

Please specify any allergies:

## CHEESE

Blue	Brie	Camembert	Feta
Cheddar	Parmesan	Gorgonzola	Goat
Mozzarella	Manchego		

When would you like your cheese served?

Lunch	Dinner	Both
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Please specify any allergies:

Which types of dessert do you like?

Chocolate	Caramel	Ice-Cream
Cake	Fruit salad	Soufflés
Mousse	Sorbets	Cookies
Tarts	Light	

Please specify any allergies:

## VEGETABLES

Artichoke Beans	Asparagus	Aubergine/Eggplant
Brussels Sprouts	Beetroot	Broccoli Carrots
Cauliflower	Cabbage	Courgettes/Zucchini
Cucumber	Celery	Fennel
Mushrooms	Endive	Peppers
Potatoes Spinach	Onions	Radishes
Crudité	Pumpkin	Turnips
	Tomatoes	

How do you like them cooked?

Steamed	Stir-Fried	Grilled	Baked	Gratin
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Please specify any allergies:



# Meal Preferences



## BREAKFAST

Buffet      Informal      Formal

Continental (Pastries, Bread, Jams) American (Pancakes, Hash Browns, Bacon, Sausage, Eggs, Bread, Jams) British (Bacon, Sausage, Eggs, Beans, Porridge, Bread, Jams, Mushrooms, Black Pudding, if available) European (Cold Meats, Cheeses, Bread, Yogurt, Fresh Fruit, Jams, Pastries, Cereals)

Yogurt Brands & Flavors:

What time would you like breakfast served?

Cereal Brands:

Additional Comments:

## LUNCH

Buffet      BBQ      Informal      Formal      Light      2-Course      3-Course      4-Course      Chef's Tasting Menu

What time would you like lunch served?

Additional Comments:

## DINNER

Buffet      BBQ      Informal      Formal      Light      2-Course      3-Course      4-Course      Chef's Tasting Menu

What time would you like dinner served?

Additional Comments:

## CANAPÉS

Before Lunch      Before Dinner      Light      Heavy

Do you have favorites or anything you dislike?

## SNACKS

Mid-Morning      Afternoon      Late Evening      Sweet      Savory

Do you have any favorites?

# Beverage Preferences



## MILK

Whole      Semi-Skim      Skim      Soy      Rice      Almond      Oat      Lactose-Free

Additional Comments:

## COFFEE

Decaf      Cappuccino      Espresso      Latté      American      Greek

Additional Comments:      Coffee

## TEA

Earl Grey      English Breakfast      Green      Herbal      Fruit      Iced      Fresh Mint

Additional Comments:

## SWEETENER

Refined      Natural      Brown      Sugar Substitute      Stevia

Additional Comments:

## JUICE

Orange      Pineapple      Grapefruit      Apple      Tomato      Vegetable      Mixed Fruit      Cranberry      Celery

## WATER

Yes      No      Sparkling      Still

Additional Comments:

## SOFT DRINKS

TYPE	QUANTITY	PREFERRED BRAND	TYPE	QUANTITY	PREFERRED BRAND
Coke			Tonic		
Diet Coke			Lemonade		
Coke			Club Soda		
Zero			Other		
Sprite					
Ginger					
Ale					

# Beverage Preferences



## SPIRITS & BEERS

	QUANTITY	BRAND	PRICE RANGE PER BOTTLE
Whiskey Scotch			
Bourbon Gin Vodka			
Tequila Rum Liquer			
Digestif Beer			
Local Liquor e.g.			
Limoncello,			
Mastika			
CHAMPAGNE			

	QUANTITY	BRAND	PRICE RANGE PER BOTTLE
Dom Perignon			
Veuve Clicquot			
Moet & Chandon			
Ruinart			
Tattinger			
Roederer Other			
COCKTAILS			
Favorites			

Local cocktails	Yes	No
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# Wine Preferences



WHITE WINE

QUANTITY

VINEYARD / REGION

PRICE RANGE PER BOTTLE

Interested in local wine?

Yes No

RED WINE

QUANTITY

VINEYARD / REGION

PRICE RANGE PER BOTTLE

Interested in local wine?

Yes No

ROSE WINE

QUANTITY

VINEYARD / REGION

PRICE RANGE PER BOTTLE

Interested in local wine?

Yes No

# Activities



## WATER SPORTS

Which water sports do you like?

Wakeboarding	Jetskiing	Swimming	Banana/Tubes	Jet Surf
Kayaking	SeaBobs	Fishing	Wind Surfing	Surfing

Waterskiing Snorkelling Please note:

If there are water toys you would like to use that are not onboard, please discuss with your Charter Consultant for rental options. In many countries a certificate of competency is required to participate in water sports activities, (jet skis and other mechanically propelled watercraft) and there are age limits. For scuba diving, when offered, PADI certificates are required. RYA watersports training courses are sometimes available onboard yachts in Europe. Please check with your Charter Consultant. Please let us know which guest(s) wish to use this equipment and what certificate they hold:

GUEST NAME

WHAT LICENSE DO THEY HOLD?

Additional Comments

If you do not have the required certificates, please discuss with your Charter Consultant as we can usually arrange for an instructor to come on board the yacht during the charter. Please note that any tuition will be charged to your APA account and availability of local instructors cannot be guaranteed. Note that certain areas prohibit the use of motorized water toys altogether.

Would you be interested in finding out more about the possibility of dive instruction?

Yes No

# Activities & Events



## SHORE - SIDE ACTIVITIES

Which activities are of interest to you?

- |         |            |                    |                |
|---------|------------|--------------------|----------------|
| Golf    | Tennis     | Horse Riding       | Shopping Local |
| Museums | Historical | Gourmet            | Restaurants    |
| Night   | Sites      | Restaurants Guided | Biking         |
| Clubs   | Hiking     | Tours              | Beaches        |

## SPECIAL OCCASIONS

Please let us know if you would like to celebrate a special event during your charter.

GUEST NAME

DATE

EVENT

SPECIAL REQUESTS

What would you like the crew to organize for event(s)?



# Entertainment & Flowers



## ITEM

## QUANTITY / SIZE

## PREFERRED BRAND

Newspapers  
(subject to availability)

Magazines Books

Cigarettes / Cigars

Games

## AUDIO / VISUAL ENTERTAINMENT

Music that you would prefer to listen to (Example: Classic, Rock, R&B, House, Country, etc.)

Movies that you would prefer to watch (Example: Comedy, Thriller, Action, Romantic, Adventure, etc.)

Children's movies: Please specify age range or preference.

## FLOWERS

If you wish to have flowers, or to have the flowers renewed during your charter, please know these flowers will be an additional cost and invoiced to your account.

Would you like additional fresh flowers to be provided during your charter at your own expense?

Yes      No

Favorite Flowers:

# Medical & Child Care Needs



Please let us know if you have any medical conditions and/or allergies that the crew may need to be made aware of, or if you require any special assistance. We recommend you plan to bring your corresponding prescriptions.

Would you like to inquire about a Medical Companion?                      Yes      No

Any special requests for your children with regards to meals or other:

# Message to the Crew



If you have any instructions or comments for the Captain, the Chef or any other member of the crew before boarding, please feel free to note them here:



# Yacht Etiquette & Tips

It is the Captain and crew's primary objective to create a memorable experience for you and your guests on board, so you can relax and enjoy yourselves. In anticipation of your trip, please find a few helpful tips to assist you with enjoying the most out of your private yacht charter.

## CHARTER FEE

Under the MYBA, CYBA, and AYCA Uninspected contracts, the Charter Fee includes the hire of the yacht and crew, crew food, and the yacht's insurance. The Charter Fee excludes guest food and beverages, all fuel costs for the yacht (and tenders and water sports equipment), all harbor, pilot, diver, and ship's agency fees, national and/or local taxes (as applicable), personal laundry and communication costs relating to your charter. The APA (see below) covers these expenses. If using an AYCA 80/20 contract, please discuss this with your Charter Consultant.

## ON BOARD EXPENSES

Your Advanced Provisioning Allowance (APA) has been provided to the Captain to cover the running expenses for your charter. The Captain will keep an itemized report of all expenses incurred and will present this before disembarkation. Any remaining funds will be returned to you either in cash or by bank transfer – you may choose to roll any leftover APA funds into a gratuity for the crew. Please settle any balance due with the Captain before disembarkation.

## CREW GRATUITY

It is customary to leave a 10–20% (of the base charter rate) gratuity for the crew based upon the satisfaction you received with their service while on board. Please contact your Charter Consultant should you need guidance or advice on the best means to handle gratuity.

## NO SHOES / NO SMOKING

To avoid bringing dust and dirt aboard, please take your shoes off on the dock and leave them in the basket provided. Smoking is permitted on most yachts in designated outside deck spaces. Please consult with the Captain for further guidelines on smoking.

## LUGGAGE

Please attempt to bring soft, collapsible bags if you can (i.e., rolling duffel bags), as the storage space for hard-sided suitcases can be limited on many yachts.

## MEDICATION AVAILABLE

Basic medical supplies are on board the yacht. Should an emergency arise, medical shore support will be called.

## PARENTAL SUPERVISION

All young children must be supervised by their parents or nanny at all times.

## VISAS & TRAVEL DOCUMENTS

Please ensure that you and your guests have all the necessary passports, identification, and visas necessary as per your consulate's guidance.

## ILLEGAL SUBSTANCES

The vessel operates a zero-tolerance policy and the possession or use of any illegal drugs (including medical marijuana), or any weapons (including firearms) is strictly prohibited on board. Contact your Charter Consultant with any questions.

## COMMUNICATE WITH YOUR CAPTAIN

All requests and commands to the crew should go directly to the Captain while on board. Should you need assistance with speaking to the Captain, please alert your Charter Consultant. Some guests enjoy participating in steering or sailing the yacht, however, please speak with the Captain before any action is undertaken.

## PETS

Pets are not allowed on board yachts available for charter. Consult your Charter Consultant with any questions.

## INTERNET

If you have an important call or televised sports game during your trip, please let your Captain know well beforehand so we can do our best to accommodate this request and avoid cell/data dead zones.

## INSURANCE

IYC strongly recommends trip cancellation/interruption insurance to protect the nonrefundable cost of the charter and any additional nonrefundable fees, taxes, or trip expenses. By failing to obtain trip cancellation/interruption insurance, IYC and/or the yacht owner cannot be held responsible in the event the charter is canceled, interrupted, or rescheduled outside events mentioned in the contract. Contact your Charter Consultant for insurance provider recommendations.

## MEAL PLANNING

Chefs are usually preparing for your next culinary experience while serving your current meal. Should you wish to enter the galley, please consult with the Chef or Captain first. The IYC Charter Information Guest Preferences document you fill out in advance is a guide to preparing and provisioning the yacht for your meals, please fill it out with as much detail as possible. In the event you plan to eat ashore or skip a meal, please inform the Chef so all necessary preparations are made.

## GUEST SPACE / CREW SPACE

On smaller boats, the interaction with the crew can be more informal. Aboard larger yachts, the crew/guest distinction is usually more formal. Kindly avoid entering the crew quarters as this is their private living space.

## INVITING GUESTS ON BOARD

Please consult with your Captain and Charter Consultant in the event you wish to invite additional guests on board as there is a maximum number of guests allowed on board as per flag state limitations.

**ITINERARY** The Captain has the ultimate responsibility concerning the safety of the yacht and those on board and will use his or her knowledge of the waters, the weather, and familiarity with the yacht to decide whether an itinerary request is feasible. It is advisable to sit down with the Captain soon after embarkation to discuss the charts and weather patterns for the destinations you plan to visit and the activities you wish to participate in to ensure you can maximize your time on board.

## SAFETY

Your Captain will give you a full briefing on the various safety systems on board when you arrive. If you have any questions regarding your safety, please do not hesitate to clarify with the Captain.

## LAUNDRY ON BOARD

Depending on the capabilities and responsibilities of the crew, light laundry services may be available on board. Laundry will be collected by the Stewardess. Please limit your laundry needs to essentials, as the crew have many duties on board to ensure your safety and comfort. Please note, however, there are no dry-cleaning facilities on board, and delicate articles requiring professional attention will be cleaned ashore should the facilities be available and time permit.

## COMPLAINTS

The Charterer shall give notice of any complaint in the first instance to the Captain, and the Charter Consultant as soon as practicable. If this complaint cannot be resolved on board, please give written notice to the Charter Consultant within 24 hours of the event, specifying the precise nature of the complaint.

## WAVE RUNNERS & WATER TOYS

Use of personal watercraft is permitted subject to the operator having the appropriate license and meeting local regulations in certain regions. Any liability arising from non-compliance is entirely at the operator's risk. The Captain shall have the authority to exclude the Charterer or guests from use of any water sports equipment if they are behaving in an unsafe manner or under the influence of alcohol.